



STANDARD LETTER OF AGREEMENT
BETWEEN UNDP AND THE GOVERNMENT OF LEBANON
FOR THE PROVISION OF SUPPORT SERVICES

Excellency,

1. Reference is made to consultations between officials of the Government of Lebanon and officials of UNDP with respect to the provision of support services by the UNDP country office for the nationally managed project LEB/03/009 (GEF/2732-02-4458) – Development of National Implementation Plans for the Management of Persistent Organic Pollutants in Lebanon. UNDP and the Ministry of Environment hereby agree that the UNDP country office may provide such support services at the request of the Government of Lebanon through the Ministry of Environment being the institution designated in the relevant project document, as described below.

2. The UNDP country office may provide support services and, in doing so, shall ensure that the capacity of the Ministry of Environment is strengthened to enable it to carry out such activities directly.

3. The UNDP country office may provide, at the request of the designated institution, the following support services for the activities of the project:

- (a) Identification and/or recruitment of project personnel;
- (b) Provision of technical support as well as monitoring and evaluation of the project;
- (c) Coordination and linkages between this project and other related UNDP projects;
- (d) Subcontracting activities and procurement of goods and services;
- (e) Internal and external financial auditing.

4. The procurement of goods and services and the recruitment of project personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Support services described in paragraph 3 above shall be detailed in an annex to the project document, in the form provided in the Attachment hereto. If the requirements for support services by the country office change during the life of the project, the annex to the project document is revised with the mutual agreement of the UNDP Resident Representative and the Ministry of Environment.

5. The relevant provisions of the Standard Basic Agreement with the Government (the "SBAA"), dated 10 February 1986, including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. The Ministry of Environment shall retain overall responsibility for the nationally managed project. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the annex to the project document.



6. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.

7. The manner and method of cost-recovery by the UNDP country office in providing the support services described in paragraph 3 above shall be specified in the annex to the project document.

8. Any modification of the present arrangements shall be effected by mutual written agreement of the parties hereto.

9. If you are in agreement with the provisions set forth above, please sign and return to this office two signed copies of this letter. Upon your signature, this letter shall constitute an agreement between the Ministry of Environment and UNDP on the terms and conditions for the provision of support services by the UNDP country office for nationally managed project LEB/03/009 (GEF/2732-02-4458) – Development of National Implementation Plans for the Management of Persistent Organic Pollutants in Lebanon.

A handwritten signature in black ink, appearing to be 'Fares Bouez', written over a horizontal line.

For the Government
Fares Bouez
Minister of Environment

A handwritten signature in black ink, appearing to be 'Yves de San', written over a horizontal line.

Signed on behalf of UNDP
Yves de San
Resident Representative



Attachment

DESCRIPTION OF UNDP COUNTRY OFFICE SUPPORT SERVICES

1. Reference is made to consultations between the Ministry of Environment, the institution designated by the Government of Lebanon and officials of UNDP with respect to the provision of support services by the UNDP country office for the nationally managed project LEB/03/009 (GEF/2732-02-4458) – Development of National Implementation Plans for the Management of Persistent Organic Pollutants in Lebanon.

2. In accordance with the provisions of the letter of agreement signed on 2 June 2003 and the project support document, the UNDP country office shall provide support services for the project as described below.

3. Support services to be provided:

Support services	Schedule for the provision of the support services	Cost to UNDP of providing such support services (USD)	Amount and method of reimbursement of UNDP
a) Identification and/or recruitment of project personnel	2003	2,500	The support cost amounts to 17,650 USD spread as follows: 2003: 8000 2004: 9650 Mode of payment: IOV/UNEP
b) Provision of technical support as well as monitoring and evaluation of the project	2003-2004	5,650	
c) Coordination and linkages between this project and other related UNDP projects;	2003-2004	3,500	
d) Subcontracting activities, procurement of goods and services	2003-2004	3,500	
e) Internal and external financial auditing.	2003-2004	2,500	
Total	2003-2004	17,650	